

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, January 9, 2024

Testing Centre

Attendees

Present: H. McCullough (Director), D. Normington (Chair), E. Fisher, S. Bossen, D. Lemieux, S. Seitz, L. Kerkhof, D. Francis, W. Pilat

Regrets: L. Beaupre, M. Erickson

Recording Secretary: D. Anderson

Presenting: C. Chernuka

1. Call to order

1.1 Land Acknowledgement

Board Chair D. Normington calls the meeting to order at 5:30 p.m.

Land acknowledgement.

1.2 Approval of Absences

That the Board approves L. Beaupre's January meeting absence.

Moved by D. Lemieux. Seconded by W. Pilat. (24-001)

CARRIED

1.3 Approval of Agenda

Add Line Item 5.4 - New Director Hire.

Moved by E. Fisher. Seconded by D. Lemieux. (24-002)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the November 14, 2023 Board Minutes

Change E. Fisher's title from Chief Information Officer to Public Information Officer.

Moved by E. Fisher. Seconded by D. Lemieux.

To approve the November meeting minutes as presented. (24-003)

CARRIED

2.2 Library Report

D. Normington confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements

Moved by W. Pilat. Seconded by S. Bossen.

That the Board approves the October and November balance sheets and income statements.
(24-004)

CARRIED

3.2 Board Committee Reports

3.2.1 Finance Committee – No Committee Chair.

3.2.2 HR Committee – D. Lemieux informed the Board that the committee plans to start meeting more regularly to work on items of relevance.

3.2.3 Planning Committee – E. Fisher informed the Board that the committee worked on a new board of director package.

3.3 Budget 2024

Moved by E. Fisher. Seconded by S. Bossen.

The Board approves the 2024 operating budget and salary grid changes as presented.
(24-005)

CARRIED

3.4 Virtual Meeting Equipment – C. Chernuka

The Board thanked C. Chernuka for his report and received the information as presented.

3.5 New Director Hire

Moved by D. Lemieux. Seconded by S. Bossen.

That the Board approves the hiring of H. McCullough as Director of the Grande Prairie Public Library. (24-006)

CARRIED

4. Items for Discussion/Action

4.1 Report Board Hours

Board members reported their volunteer hours for November and December.

4.2 Board Retreat Action Items

Included for information.

5. Items for Information

The Board accepts the items for information as presented.

6. Other

6.1 News

H. McCullough announced her trip to Greece in the spring.

D. Normington reported that she attended GPPL's Pajama Ball and assisted with cookie decorating.

L. Kerkhof shared that she will be becoming an aunt soon and that she has been busy planning the Alberta Winter Games.

7. In Camera Discussion (standing item)

The Board did not meet in camera.

8. Next Meeting

February 13th, 2024

9. Adjournment

On motion of E. Fisher, the Board adjourned at 6:37 p.m.

Minutes Approved:

Chairperson

Date