



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, March 12, 2024

Testing Centre

Attendees

Present: H. McCullough (Director), D. Normington (Chair), E. Fisher, M. Erickson, L. Beaupre, S. Bossen, L. Kerkhof, D. Francis, S. Seitz, S. Carlisle (Fletcher Mudryk).

Regrets: W. Pilat, D. Lemieux

Recording Secretary: D. Anderson

1. Call to order

1.1 Land Acknowledgement

Board Chair D. Normington calls the meeting to order at 5:31 p.m.
Land acknowledgement.

1.2 Approval of Absences

Moved by M. Erickson. Seconded by S. Bossen.
That the Board approves W. Pilat and D. Lemieux meeting absences. (24-012)

CARRIED

1.3 Approval of Agenda

Moved by S. Seitz. Seconded by E. Fisher. (24-013)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the February 13th, 2024 Board Minutes

Moved by E. Fisher. Seconded by D. Francis.
To approve the February meeting minutes as presented. (24-014)

CARRIED

2.2 Library Report

D. Normington confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements

Moved by L. Beaupre. Seconded by D. Francis.
That the Board approves the January balance sheets and income statements. (24-015)

CARRIED

3.2 Board Committee Reports

3.2.1 Finance Committee (Chair: Darren Francis)

3.2.1.1 – Audit

Moved by D. Francis. Seconded by L. Beaupre.

Motion to approve draft audited financial statements. (24-016)

CARRIED

Moved by D. Francis. Seconded by L. Beaupre.

Motion to move surplus revenue into operating reserves. (24-017)

CARRIED

3.2.2 HR Committee (Chair: Dan Lemieux)

3.2.2.1 – Director Success Strategy

Moved by M. Erickson. Seconded by D. Francis.

Motion to approve the director success strategy as presented with amendments. (24-018)

CARRIED

3.2.3 Planning Committee (Chair: Simon Bossen)

S. Bossen provided insight on future plans for orientation packages for new or prospecting board members.

4. Items for Discussion/Action

4.1 Report Board Hours (February 2024).

Board reported hours for February 2024.

4.2 Board Meetings – Livestreaming

Moved by L. Beaupre. Seconded by S. Bossen.

Motion to approve GPPL to provide livestreaming day of meeting, video to be kept internally until minutes are passed. (24-019)

CARRIED

4.3 Sunday Hours Update

H. McCullough provided an update on the City of Grande Prairie's reply to our request. Options are being explored and will be provided at the next board meeting.

5. Items for Information

The board accepts the items for information as presented.

6. Other

6.1 News

E. Fisher - Mentioned how fantastic our staff is. Mentioned BHM gala was a huge success.

S. Bossen - Mentioned he is excited to see his wife who is away in Japan.

D. Francis - Has a daughter who is joining the rugby team, excited to watch her play.

D. Normington - Mentioned her grandson won silver in the Alberta Winter Games, and is proud of his accomplishment.

7. In Camera Discussion (standing item) – Personnel

The board did not meet in camera.

8. Next Meeting

April 9, 2024 @5:30 pm Testing Centre at GPPL.

9. Adjournment

On motion of M. Erickson, the board adjourned at 7:24 p.m.

Minutes Approved:

Chairperson

Date