



Delegation Request Form

In line with the Grande Prairie Public Library's *7.7 Board Meetings* policy, those seeking the opportunity to communicate with the Board must abide by the following:

- A delegation of the public may request to speak before the Board by completing the Delegation Request Form and submitting it to the Board Chair or Library Director at least fourteen (14) calendar days before the desired board meeting.
- Delegations may address the Board for a maximum of five (5) minutes.

Delegations shall not:

- i. speak more than once on an item;
- ii. speak disrespectfully of any person;
- iii. use offensive words;
- iv. speak on any subject other than the subject for which they received approval to address the Board;
- v. disobey a decision of the Board Chair; or
- vi. enter into cross debate with other delegations or Board members.

Board meetings are held on the second Tuesday of each month at 5:30 PM in the Testing Centre at GPPL. The Board does not meet in December, July, or August.

Contact Information

NAME:	ADDRESS:
PHONE NUMBER:	EMAIL ADDRESS:
ORGANIZATION (if applicable):	DATE OF DESIRED DELEGATION:

Topic of Discussion

Please describe in 3 sentences or less the topic you would like to discuss with the GPPL Board.

What would you like to see as a result of this meeting?

Submission Information

Complete applications may be submitted electronically to director@gppl.ca or in person at GPPL (please address your application to the Library Director).

Questions

If you have any questions, please contact the Library Director by phone at 780-357-7474 or email at director@gppl.ca.

The personal information collected on this Delegation Request Form is collected in compliance with the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000 c. F-25 s.33 (c). We collect only what is necessary to respond to your request and to share the information with internal departments in relation to your request.

Moreover, we do not create individual profiles with the information you provide. Further, we keep the information only for the length of time necessary to fulfill the purpose for which it was collected.