



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, February 13, 2023  
Willie Janssen Discovery Room

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**Attendees**

Present: D. Cryderman (Director), D. Normington, D. Lemieux, D. Whiteway, W. Pilat, M. Erickson, S. Bossen, E. Fisher, L. Beaupre

Regrets: Y. Minhas

Recording Secretary: N. Hojka

Presenting: H. McCullough

**1. Call to order**

Board Interim Chair D. Normington calls the meeting to order at 5:47 p.m.  
Land acknowledgement by D. Normington.

**1.1 Approval of Agenda**

Moved by E. Fisher. Seconded by W. Pilat. (23-008)

**CARRIED**

**2. Election of Officers**

Moved by E. Fisher. Seconded by M. Erickson.  
To nominate D. Normington as the Chair of the GPPL Board.

Moved by D. Lemieux.  
To nominate D. Whiteway as the Chair of the GPPL Board.

First ballot resulted in a tie.  
Second ballot resulted in D. Normington being voted board chair.

Moved by L. Beaupre. Seconded by D. Lemieux.  
That the ballots used for the voting of board chair be destroyed. (23-009)

**CARRIED**

Moved by M. Erickson.  
To nominate D. Whiteway as the Vice Chair of the GPPL Board.

Moved by D. Normington.  
To nominate E. Fisher as the Vice Chair of the GPPL Board.

First ballot resulted in D. Whiteway being voted board vice chair.  
Moved by D. Normington. Seconded by D. Lemieux.

Moved by D. Erickson. Seconded by D. Lemieux.  
That the ballots used for the voting of board vice chair be destroyed. (23-010)

**CARRIED**

### Committee Appointments

Planning Committee:  
E. Fisher, W. Pilat, and S. Bossen

Human Resources Committee:  
D. Lemieux, M. Erickson, and D. Whiteway.

Finance Committee:  
D. Whiteway and L. Beaupre

Moved by E. Fisher. Seconded by M. Erickson  
That D. Normington be appointed chair. (23-011)

**CARRIED**

Moved by E. Fisher. Seconded by L. Beaupre  
That D. Whiteway be appointed vice chair. (23-012)

**CARRIED**

Moved by D. Lemieux. Seconded by D. Whiteway.  
That the board approves the appointments to Human Resource, Planning, and Finance  
Committees. (23-013)

**CARRIED**

On motion of E. Fisher, the AGM adjourned at 6:15pm.

## **Board Meeting Agenda**

### **1. Call to order**

Board Chair D. Normington calls the meeting to order at 6:15PM

#### **1.1 Approval of Agenda**

Moved item 3.4 In Camera to Item 6.1 to end the meeting.  
Add Item 4.5 AGM Procedure for discussion.

Moved by D. Lemieux. Seconded by M. Erickson. (23-014)

**CARRIED**

## **2. Consent Agenda**

### **2.1 Approval of the minutes of the January 10, 2023 Board Minutes**

### **2.2 Library Report**

E. Fisher spoke to number of the awards received by GPPL staff and the positive feedback in the board report for the drag storytime event.

D. Normington confirms the consent agenda is adopted.

## **3. Items for Decision**

### **3.1 Financial Statements**

Moved by W. Pilat. Seconded by D. Whiteway.

That the board accepts the December balance sheets and income statements. (23-015)

**CARRIED**

### **3.2 Board Committee Reports**

**3.2.1 Finance Committee** –D. Normington informed the board the committee met to discuss the financial statements. Also discussed the investments and the terms of the current investments with BMO.

**3.2.2 HR Committee** – nothing to report

**3.2.3 Planning Committee** – nothing to report

### **3.3 Annual Report**

H. McCullough presented the annual report to the board.

Moved by D. Lemieux. Seconded by M. Erickson.

That the board accept the 2022 Annual Report as amended. (23-016)

**CARRIED**

## **4. Items for Discussion/Action**

### **4.1 Report Board Hours**

Board members reported their volunteer hours for January.

### **4.2 Suggestions for Topics for City Meeting Agenda**

Board members suggested discussing communication procedures between City council and the board, library programming, and expectations City Council may have of the board.

The board wishes to present the library's successes and statistics and share how the library assists the City of Grande Prairie meet its strategic plan goals. An invitation to tour the library or attend a program will also be extended to City Council and administration.

### **4.3 Guiding Principles for Inclusive Library Programming**

D. Cryderman presented information to the board outlining the basis for all library programming. The library's plans of service highlight the desire for community members to be together, meet people with similar interests, to learn by doing, and also to create a sense of community and belonging.

The recent drag storytime event was presented with lessons learned from the staff and management team. Board members expressed their support of the program and ensuring that people feel safe and welcome in their community.

D. Normington apologized on behalf of the board that the Council has had to field the complaints on behalf of the library board.

### **4.4 Meeting date for April**

Rescheduled to Tuesday April 18 at 5:30

### **4.5 AGM Procedure**

L. Beaupre would like the board chair to present a highlight of the previous year's accomplishments at the 2024 AGM prior to elections and that the past year's AGM and previous meeting minutes be distributed to members of the gallery.

D. Whiteway suggested that the annual financial statements also be presented at the 2024 AGM.

## **5. Items for Information**

D. Lemieux suggested that the relevant sections regarding the makeup of the library board be circulated to all board members.

E. Fisher requests that information regarding the upcoming protest be distributed to all board members.

The Board accepts the items for information as presented.

## **6. Other**

### **6.1 In-camera discussion (standing item)**

Not required at this meeting.

## **7. Next Meeting**

March 14, 2023

**8. Adjournment**

On motion of E. Fisher the board adjourned at 7:52 p.m.

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Minutes Approved:

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Chairperson

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Date