



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, January 12, 2021
Zoom Video Meeting

Attendees

Present: D. Cryderman (Library Director), G. Scerbak (Vice-Chair), N. Chappell, D. Normington, M. Byers, R. Chapman, E. Fisher, E. Friesen, M. Pollock

Regrets: M. Evans (Chair), J. Makus

Recording Secretary: N. Hojka

1. Call to order

Acting Board Chair G. Scerbak calls the meeting to order at 5:20 p.m.

1.1 Approval of Agenda

Moved by D. Normington. Seconded by M. Beyers.

CARRIED

1.2 Welcome to New Member

The board welcomes new member Erica Fisher to the Board.

1.3 Expression of Interest for New Board Positions

2. Consent Agenda

2.1 Approval of the minutes of the December 15, 2020 Board Minutes

2.2 Library Report

G. Scerbak confirms the consent agenda is adopted.

3. Items for Information

The Board accepts the items for information as presented.

4. Items for Discussion/Action

4.1 Report Board Hours (Monthly Request)

Board members reported their volunteer hours for December.

5. Items for Decision

5.1 Financial Statements

Moved by D. Normington. Seconded by M. Pollock.

That the board delay the COLA approved for the 2021 year for the first quarter of 2021 and reassess.

CARRIED

Moved by D. Normington. Seconded by R. Chapman.

That the board accepts the November balance sheet and income statement.

CARRIED

5.2 Board Committee Reports

5.2.1 Finance Committee – nothing to report

5.2.2 HR Committee – nothing to report

5.2.3 Planning Committee – The planning committee met to discuss the City of Grande Prairie collaboration agreement and to evaluate the progress the committee is making on both the strategic and advocacy plan.

5.3 Reserves Policy (5.5)

D. Cryderman presented the updated reserves policy to the board.

Moved by R. Chapman. Seconded by M. Byers.

That the board adopt the Reserves policy as presented.

CARRIED

5.4 Terms of Reference – Human Resources

N. Chappell informed the board of the addition of the board competency matrix to the terms of references.

Moved by N. Chappell. Seconded by D. Normington.

That the board adopt Human Resources Committee Terms of Reference as presented.

CARRIED

5.5 Terms of Reference – Finance

No changed to the Finance committee

Moved by. D. Normington. Seconded by M. Pollock.

That the board adopt the Finance Committee Terms of Reference as presented.

CARRIED

5.6 Terms of Reference – Planning

G. Scerbak presented the updated terms of reference to the board.

Moved by M. Pollock. Seconded by R. Chapman.

That the board adopt the Planning Committee Terms of Reference as presented.

CARRIED

5.7 In-camera discussion (standing item)

Not required at this meeting.

6. Other

6.1 Good News

R. Chapman shared that the Greenview Library Board will be doing their own payroll and benefits.

M. Byers thanked Deb and the library staff for putting together books and menstrual products for the homeless population in isolation.

E. Fisher shared the positive response she received regarding her appointment to the board. She was also happy to see the GPPL bylaws allow parents to have access to teen accounts for outstanding items/fines only. This was received with lots of love from the LGBTQ+ community.

D. Cryderman reported that M. Evans has sent a letter of welcome and congratulations to interim mayor Jackie Clayton.

7. Next Meeting

February 9, 2021

The meeting start time will be 5:30 p.m.

8. Adjournment

Meeting was adjourned at 6:09 p.m.

Minutes Approved:

Chairperson

Date