



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, June 13, 2023  
Testing Centre

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**Attendees**

Present: D. Cryderman (Director), D. Normington (Chair), E. Fisher, M. Erickson, D. Lemieux, W. Pilat, L. Beaupre

Regrets: D. Whiteway (V. Chair), S. Bossen

Recording Secretary: N. Hojka

**1. Call to order**

**1.1 Land Acknowledgement**

Board Chair D. Normington calls the meeting to order at 5:37 p.m.  
Land acknowledgement.

**1.2 Approval of Agenda**

Moved by D. Lemieux. Seconded by E. Fisher. (23-033)

**CARRIED**

**2. Consent Agenda**

**2.1 Approval of the minutes of the April 18, 2023 & May 9, 2023 Board Minutes**

Moved by D. Lemieux. Seconded by E. Fisher.  
To approve the April and May meeting minutes as amended. (23-034)

**2.2 Library Report**

D. Normington confirms the consent agenda is adopted.

**3. Items for Decision**

**3.1 Financial Statements**

Moved by E. Fisher. Seconded by L. Beaupre  
That the board defers the April balance sheets and income statements to the next board meeting. (23-035)

**CARRIED**

### **3.2 Board Committee Reports**

**3.2.1** Finance Committee – nothing to report

**3.2.2** HR Committee – nothing to report

**3.2.3** Planning Committee – E. Fisher informed the board that the committee met to discuss the advocacy plan which will be reworked over the summer. Some items pulled out of the plan to work on as projects including board onboarding with a schedule. Letters drafted for the incoming MLAs welcome and invitation to the Library.

### **3.3 Matters arising from May 9, 2023 Meeting**

**3.3.1** Addition of Item 5.4 Intercom and 4.1.1 Budget 2024-2026 to agenda and approval.

Moved by E. Fisher. Seconded by M. Erickson (23-036)

**CARRIED**

**3.3.2** March Financial Statements

Moved by E. Fisher. Seconded by S. Bossen.

That the board accepts the March balance sheets and income statements. (23-037)

**CARRIED**

**3.3.3** 2024 Draft Budget

Moved by M. Erickson. Seconded by S. Bossen.

That the board approved the draft budget for 2024 – 2026 for presentation to the City of Grande Prairie. (23-038)

**CARRIED**

### **3.4 Policy – SECTION 1 – Bylaws**

Moved by M. Erickson. Seconded by W. Pilat.

That the Board accepts Section 1 – Bylaws Schedules as presented. (23-039)

**CARRIED**

### **3.5 Policy – SECTION 5 – Financial**

Moved by D. Lemieux. Seconded by E. Fisher.

That the Board accepts Section 5 – Financial policies as presented. (23-040)

**CARRIED**

### **3.6 Policy – SECTION 8 – Library Materials**

Moved by E. Fisher. Seconded by M. Erickson.

That the Board accepts Section 8 – Library Materials policies as presented. (23-041)

**CARRIED**

### **3.7 Request for Decision: Laser Engraver**

L. Beaupre questioned if this purchase will undercut other businesses in the community and if this technology is a core service of the library. W. Pilat has concerns about purchasing this product and only looking to break even on costs.

E. Fisher discussed the library's plan of service and the purpose of the library to provide barrier-free, equitable service to members of the community.

Moved by E. Fisher. Seconded by M. Erickson.

To ask staff to bring back the proposal with further information regarding the rates, future programming possibilities, and staff hours for the purposes of creating a policy governing technology. (23-042)

**CARRIED**

### **3.8 In-camera discussion (standing item)**

Not required at this meeting.

## **4. Items for Discussion/Action**

### **4.1 Report Board Hours**

Board members reported their volunteer hours for May.

### **4.2 City Presentation re: 2024 Funding**

E. Fisher appreciated the opportunity to share successes with council and the questions provided direction for future education on the library's funding and how the library fits into the community.

D. Cryderman will be presenting to the County of Grande Prairie council July 27 with D. Lemieux as board representative.

### **4.3 Board Retreat Action Items**

The board reviewed the action items specific to the board.

### **4.4 Better Boards Better Communities Course**

Presented to the board for information. Important items provided for the board in the shared folder for the members to review.

## **5. Items for Information**

The Board accepts the items for information as presented.

## **6. Other**

### **6.1 News**

D. Lemieux thanked D. Cryderman for the Better Board Better Community materials.

L. Beaupre congratulated E. Fisher on a wonderful weekend of successful pride events.

D. Cryderman talking with H. Sorgen at Community Futures and will be setting up an entrepreneur desk weekly to help people access grants and start their own businesses. Northreach has also been approached to come in a few hours each week to provide information on their services. D. Cryderman hopes the library can attract other agencies and organizations to provide services within the library as a way of reducing barriers to accessing those services and the possible stigma that may be associated with visiting some of them. City staff looking at food insecurity in the community and will be at the library next week.

A return on investment calculator has been developed and will be posted on our website. In 2022, Library users received \$13,928,532 in direct tangible benefits from services used. The City of GP provided \$1,650,000 in funding which results in \$8.44 ROI. The ROI for the entire 2022 budget (\$2,642,021) was \$5.21. ROI average for public libraries across Canada is less than \$4.50.

## 7. Next Meeting

September 12, 2023

## 8. Adjournment

On motion of E. Fisher, the board adjourned at 6:50 p.m.

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Minutes Approved:

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Chairperson

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Date