



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, November 9, 2021  
Zoom Video Meeting

---

**Attendees**

Present: D. Cryderman (Library Director), N. Chappell (Chair), G. Scerbak (Vice Chair), M. Evans, D. Normington, E. Fisher, J. Makus, M Pollock, M. Byers. M. O'Connor

Regrets:

Recording Secretary: N. Hojka

**1. Call to order**

Board Chair N. Chappell calls the meeting to order at 5:35 p.m.

**1.1 Approval of Agenda**

Moved by G. Scerbak. Seconded by M. Evans.

**CARRIED**

**2. Consent Agenda**

**2.1 Approval of the minutes of the October 12, 2021 Board Minutes**

**2.2 Library Report**

N. Chappell confirms the consent agenda is adopted.

**3. Items for Information**

The Board accepts the items for information as presented.

**4. Items for Discussion/Action**

**4.1 Alberta Library Conference Planning Committee**

D. Cryderman provided an update regarding the cancellation of the 2022 Alberta Library Conference.

**5. Items for Decision**

**5.1 Financial Statements**

Moved by D. Normington. Seconded by E. Fisher.  
That the board accepts the September balance sheet and income statement.

**CARRIED**

## **5.2 Board Committee Reports**

**5.2.1** Finance Committee – D. Normington informed the board that the committee met to discuss budget 2022. This will be discussed in agenda item 5.5 Budget 2022.

**5.2.2** HR Committee – N. Chappell and J. Makus met to discuss D. Cryderman’s evaluation which will be presented in camera. The board’s self-evaluation will be discussed at a later meeting.

**5.2.3** Planning Committee – The planning committee met to discuss the Occupancy Agreement with the City of Grande Prairie. The document should be back before the board in 2022.

## **5.3 Policy – Section 9: Library Services**

Moved by M. Evans. Seconded by D. Normington.  
That the Library Services policies be approved as presented.

**CARRIED**

## **5.4 Request for Decision – Efficiency Expert**

D. Cryderman presented the request for decision to retain the services of an organizational efficiency expert.

Moved by M. O’Connor. Seconded by G. Scerbak.  
That the board approves up to \$12,000 to hire the Efficiency Expert as presented in coordination with Peace Library System.

**CARRIED**

## **5.5 Budget 2022**

D. Normington presented the options for budget 2022 to the board. The board will advocate for sufficient, sustainable, predictable funding with the City of Grande Prairie. If this does not happen a reduction in open hours will occur in 2023.

Moved by D. Normington. Seconded by M. Pollock  
That in the event that the board does not receive sufficient funding from the City of Grande Prairie for 2022, the board will appropriate funds from the materials budget for one year to avoid a reduction in open hours. The board will commit to advocating for sustainable and sufficient funding but may need to reconsider a reduction in open hours for 2023.

**CARRIED**

## 5.6 In-camera discussion (standing item)

Moved by G. Scerbak. Seconded by M. Evans.  
That the board be moved *in camera*.

**CARRIED**

The meeting moved *in camera* at 6:27 p.m.

Moved by D. Normington. Seconded by J. Makus.  
That the board be moved *out of camera*.

**CARRIED**

The meeting moved out of camera at 6:37p.m.

Moved by G. Scerbak. Seconded by E. Fisher.  
That the board approve D. Cryderman's performance.

## 6. Other

### 6.1 News

D. Normington shared an article about public libraries as safe spaces to help people cope with climate change. These stories are an important part of our advocacy.

M. Evans bid the board farewell. The Champions of the Grande Prairie Public Library Society hope to hear in the next few weeks that the official society status. Once established the Champions hope to be able to advocate and fundraise for GPPL.

E. Fisher and 2dayFM won the GP Chamber of Commerce Greatest Impact Award.

N. Chappell thanked M. Evans for his service to GPPL. Also thanked all board members for the time and effort they have been donating to GPPL.

D. Cryderman informed the board that the first TV for the digital signage project was installed today. November 10 N. Chappell and D. Cryderman will accept a cheque from International Paper for the Hubs funding.

The board has applied to present as a delegation to the community services committee of the City of Grande Prairie council November 23. Once confirmed the information will be shared with board members, all board members are encouraged to attend.

## 7. Next Meeting

January 11, 2022

## 8. Adjournment

Meeting was adjourned at 7:03 p.m.

---

Minutes Approved:

---

Chairperson

---

Date