



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, November 8, 2022
Willie Janssen Discovery Room

Attendees

Present: D. Cryderman (Director), N. Chappell (Chair), G. Scerbak (Vice-Chair), D. Normington, A. Miller, E. Fisher

Regrets: M. Erickson, L. Beaupre, D. Whiteway, W. Pilat

Recording Secretary: N. Hojka

1. Call to order

Board Chair N. Chappell calls the meeting to order at 5:34 p.m.

Introduction of D. Lemieux, the new Chief Public & Protective Service Officer for the City of Grande Prairie.

1.1 Approval of Agenda

Discussion of special meeting under Item 7. Next Meeting
Moved by G. Scerbak. Seconded by D. Normington. (22-046)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the October 11, 2022 Board Minutes

2.2 Library Report

N. Chappell confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements

Moved by D. Normington. Seconded by E. Fisher. (22-047)
That the board accepts the September balance sheets and income statements.

CARRIED

3.2 Board Committee Reports

3.2.1 Finance Committee –D. Normington informed the board the committee will wait for confirmation from the City of Grande Prairie regarding funding and bring the 2023 budget to the board for approval in January.

3.2.2 HR Committee – E. Fisher informed the board that the committee met twice to discuss the board and director evaluations and will discuss during Item 3.3. In-camera discussion.

3.2.3 Planning Committee – G. Scerbak reported that the committee met to discuss the board retreat as well as to update the strategic plan and advocacy plan. These will be distributed prior to the board retreat with a copy of the efficiency audit.

3.3 In-camera discussion (standing item)

Moved by E. Fisher. Seconded by G. Scerbak. (22-048)
That the board be moved *in camera*.

CARRIED

The meeting moved *in camera* at 5:45 p.m.

Moved by E. Fisher. Seconded by D. Normington. (22-049)
That the board be moved *out of camera*.

CARRIED

The meeting moved out of camera at 6:15 p.m.

That the board accept the director evaluation as reviewed.
Moved by E. Fisher. Seconded by A. Miller. (22-050)

CARRIED

4. Items for Discussion/Action

4.1 Report Board Hours

Board members reported their volunteer hours for October.

5. Items for Information

5.5 Board retreat

E. Fisher will be facilitating the retreat. Goals will be set prior to attendance to ensure clear recommendations guided by the efficiency audit to result from the retreat. Recommendations will have supports, timelines, and measures of success. Ensure that the advocacy plan and strategic plan guide the discussion.

The Board accepts the items for information as presented.

6. Other

6.1 News

A. Miller said farewell to the board, this will be his final meeting.

D. Lemieux informed the board that he has a keen interest in libraries, partly due to the fact that he is married to a librarian, and thanked the board for being so welcoming.

G. Scerbak will be resigning from the board after six year, the retreat will be his final board event.

N. Chappell thanked G. Scerbak for his many years of service to the library board and his support as vice chair. A. Miller was thanked for his service to the library board this past year.

D. Cryderman attended the Champions of the Library meeting, the anonymous art show made over \$2000 and will be happening again. A WestJet flight will be raffled off by the end of the year.

7. Next Meeting

That the board schedule the next meeting for November 19 immediately following the board retreat.

Moved by E. Fisher. Seconded by A. Miller. (22-051)

CARRIED

8. Adjournment

Meeting was adjourned at 6:45 p.m.

Minutes Approved:

Chairperson

Date