



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, October 11, 2022  
Rotary Community Room

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**Attendees**

Present: D. Cryderman (Library Director), N. Chappell (Chair), G. Scerbak (Vice-Chair), D. Normington, A. Miller, M. O'Connor, E. Fisher, M. Byers, B. Peterson, D. Whiteway

Regrets: M. Erickson

Presenting: L. LaValley (Community Foundations of NW Alberta)

Recording Secretary: N. Hojka

**1. Call to order**

Board Chair N. Chappell calls the meeting to order at 5:32 p.m.

**1.1 Approval of Agenda**

Addition of Item 5.2 Board Retreat and 5.3 Phone Update  
Moved by G. Scerbak. Seconded by E. Fisher. (22-040)

**CARRIED**

**2. Community Presentations**

**2.1 Laura LaValley, Community Foundation of Northwestern Alberta**

L. LaValley presented the draft agreements for the development of capital funds that would be managed by the Community Foundation. Proposals were presented for both the Janssen Fund and the General Reserve Fund.

GPPL's investment policy would require changes should GPPL choose to invest the reserves with the Community Foundation. Assistance from the Community Foundation is available to update the investment policy.

Moved by M. O'Connor. Seconded by A. Miller.

That the finance committee discuss the proposal from the Community Foundation and bring a recommendation to the board. (22-041)

**CARRIED**

### **3. Consent Agenda**

#### **3.1 Approval of the minutes of the September 13, 2022 Board Minutes**

#### **3.2 Library Report**

N. Chappell confirms the consent agenda is adopted.

### **4. Items for Information**

The Board accepts the items for information as presented.

### **5. Items for Discussion/Action**

#### **5.1 Report Board Hours**

Board members reported their volunteer hours for September.

#### **5.2 Board Retreat**

The board retreat will be November 19 with E. Fisher facilitating.

#### **5.3 Phone Update**

D. Cryderman informed the board that the new phone has been going well. Feedback will be requested from the staff to bring back to the board.

### **6. Items for Decision**

#### **6.1 Financial Statements**

Moved by D. Normington. Seconded by M. O'Connor.

That the board accepts the August balance sheets and income statements. (22-042)

**CARRIED**

#### **6.2 Board Committee Reports**

**6.2.1 Finance Committee** –D. Normington informed the board the committee met and discussed the terms of reference, policies, and financial statements.

**6.2.2 HR Committee** – E. Fisher informed the board that the committee will be meeting October 13 to discuss the director evaluation and the board evaluation.

**6.2.3 Planning Committee** – G. Scerbak reported that the committee met to discuss the board retreat as well as updates to the strategic plan and advocacy plan.

#### **6.3 Section 1 - Bylaws**

Moved by M. O'Connor. Seconded by A. Miller

That the library bylaws be approved as amended. (22-043)

**CARRIED**

#### **6.4 Section 7 – Library Board**

Moved by G. Scerbak. Seconded by B. Peterson.  
That the library board policy be adopted as amended. (22-044)

**CARRIED**

#### **6.5 RFD: Video Game Funding**

Moved by B. Peterson. Seconded by M. O'Connor  
That the library approves \$5,000 from the Willie Jansen fund to help grow the video game collection by responding to the newest console format. (22-045)

**CARRIED**

#### **6.6 In-camera discussion (standing item)**

Not required at this meeting.

### **7. Other**

#### **7.1 News**

M. Byers will be resigning from the board. This will be her last board meeting.

D. Cryderman municipal affairs has an annual Ministers Award. GPPL was shortlisted for the GPPL cares initiative but did not win.

### **8. Next Meeting**

November 8, 2022

### **9. Adjournment**

Meeting was adjourned at 7:06 p.m.

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Minutes Approved:

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Chairperson

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Date